



2026 TRAINING CATALOG

How Teams Triumph.[®]

THE PROJECT SUCCESS METHOD[®]

We enable your team to successfully deliver high-stakes projects

www.projectsucces.com



40+
**YEARS OF
PROJECT
SUCCESS**

PSI consultants
have been engaged in
more than 10,000 projects
in 25 countries
on 6 continents

Since 1983, Project Success Incorporated (PSI)

has been providing project management training and consulting services to hundreds of successful organizations, including many of the largest and most profitable Fortune 100 companies.

During our early days, when the company was known as YCA (Young, Clark & Associates), the founders developed the proprietary Project Success Method®, a practical, tightly integrated set of management processes by which project managers and their teams clearly define, thoroughly plan, and proactively control their projects to achieve success.

For more than four decades, PSI has been teaching and implementing the Project Success Method® side-by-side with the management of our client organizations, helping them successfully manage and execute thousands of complex, mission-critical projects.



PSI CONSULTING SERVICES

PSI Offers Knowledge, Wisdom and Experience

- ✓ Sr. Consultants average more than 37 years of work experience and 22 years of experience implementing and applying the Project Success Method®.

The PSI consulting group is capable of integrating with client management teams to provide consulting services and implement the Project Success Method® across their enterprises in engineering, product development, marketing, special events, operations, system development, IT, installation and maintenance of production and manufacturing equipment, and project management groups. In fact, many of our clients have chosen to engage our professional services for more than 40 years.



PSI IS ABOUT PROJECT SUCCESS

Organizations challenged with large complex projects are achieving successful outcomes using PSI's Project Success Method®.

PSI's methodology is not software-specific and requires no prior project management training or professional certification.

The Project Success Method is designed for easy learning, implementation and maximum effectiveness. In fact, when used in conjunction with PSI project consulting, organizations are able to implement the Project Success Method rapidly — in as little as five days.

The wide array of organizations that have engaged PSI and implemented the Project Success Method includes:



MANUFACTURERS

Heavy equipment, aerospace components, pharmaceuticals, electronics, paper products, vision-correcting eyewear, beverages, and construction materials.



SERVICE PROVIDERS

Electric and gas utilities, financial services, telecommunications, retail stores, restaurants and hotels, strategic business consultants, transportation, higher education, and major sporting events.



HIGH-IMPACT ORGANIZATIONS

Governmental, military, and major nonprofit organizations.

How Teams Triumph.®

Table of Contents

OFFERED COURSES

The Project Success Method® Course	4
The Project Success Method® Toolkit Microsoft Project	5
Advanced Project Success Techniques	6
Project Success Resource Management and Budgeting	7
Control Methods and Practices	8
Project Success Boot Camp	9
The Project Success Method Refresher Course	10
PSM-F® Certification and Exam	11
Project Success Executive Overview	12

THE METHOD

About The Project Success Method®	13
The Integrated Solution	14
Project Success Across the Corporate Spectrum	15

THE PROJECT SUCCESS METHOD®

A Proven Approach to Superior Project Performance

Target Audience:

This program is designed for professionals who are or will be responsible for the management of projects, members of project teams, sponsors of projects, key project contributors, and project management office (PMO) staff.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Understand the purposes and benefits of a common project management method.
- ✓ Specify project objectives and constraints with respect to quality, time, and cost.
- ✓ Develop management procedures to promote coordination and cooperation among project participants with different backgrounds and priorities.
- ✓ Apply a set of proven techniques for planning, organizing, scheduling, and budgeting projects.
- ✓ Analyze the trade-offs among time, cost, and productive resources to make sound project planning and control decisions.
- ✓ Control projects toward successful completion – within specifications, on-time, and within budget.
- ✓ Understand process-related behaviors which can enhance teamwork and increase the likelihood of a project's success.

An additional objective is to **motivate** participants to **utilize** the concepts, principles, and techniques of the Project Success Method on projects in which they are involved.

Major Topics:

- Introduction / Key Principles
- Project Chartering
- Work Breakdown Structure / Team Organization
- Precedence Network Analysis
- Activity Duration Estimating / Scheduling Calculations
- Project Duration/Cost Compression Analysis
- Overview of Project Staffing & Budgeting
- Overview of Project Control
- Conclusion & Glossary

Individual exercises, cases, and team project assignments are used to illustrate and reinforce key concepts, principles, and techniques.

PROGRAM DURATION:

2 Days

PROGRAM COST:

\$1,945 per participant

(discounts available based on number of participants, and multiple course commitments)



PROJECT SUCCESS TOOLKIT® TRAINING

with  Microsoft Project

Target Audience:

This program is designed for prospective users of Microsoft Project. Completion of PSI's The Project Success Method training program and proficiency in Microsoft Windows are prerequisites for this training.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Microsoft Project software in the management of projects.
- ✓ Know the deficiencies of the Microsoft Project and obtain workarounds and replacement functionality for all issues.
- ✓ Accomplish the following tasks:
 - Enter project, activity, precedence, resource, and cost data.
 - Obtain a completed project network, schedule, and critical path.
 - Analyze the schedule and compress project duration.
 - Sort/select project information and generate a project baseline report package.
 - Update schedule progress, analyze the impact, and prepare a project update report package.
 - Overview advanced features of Microsoft Project.
- ✓ Understand the functionality and operation of the Project Success Toolkit for Microsoft Project.
- ✓ Understand the functionality and operation of WBS Schedule Pro (PERT VERSION).

Program Benefits:

- Accurate project schedules that align with the Project Success Method.
- Ability to easily analyze the tasks that are driving key milestones.
- Track tasks based on date commitments in stead of percent complete.
- Assign and manage resources without the work impacting task durations.
- Easily report project schedule information to management and team members with preformatted and customizable reports. These reports can be exported to Microsoft Office Excel or saved as a Portable Format Document (PDF).

Features Include:

- Calculate Schedule
- Assign and Update Resources
- Update Tasks
- Driving Path
- Extract & Dissolve
- Group & Sort Dash
- Preformatted Task and Resource Reports
- Activity Update Form
- Resource Update Form

Provided to Program Participants:

- ✓ Complete course notebook, developed by PSI that utilizes the project planning and control techniques taught in PSI's The project Success Methods training program.
- ✓ Digitally:
 - All systems settings, reports and layouts used in the course.
 - Project Success Toolkit for Microsoft Project, a proprietary utility program providing enhanced input, processing, and reporting functionality.
 - WBS Schedule Pro, proprietary network diagramming from Critical Tools Inc.

PROGRAM DURATION:

1 Day

PROGRAM COST:

\$945 per participant

(discounts available based on number of participants, and multiple course commitments)

ADVANCED PROJECT SUCCESS TECHNIQUES

Facilitating the Development & Control of Achievable Project Plans

Target Audience:

This program is primarily designed for project leaders, project managers, project office personnel, team members and schedule analysts undertaking large, complex projects or multiple project programs using the PSI Project Success Method. The course will be of significant interest to potential leaders or key participants of project planning and/or control sessions. The audience will be limited to no less than ten, and no more than twenty participants per session.

Prerequisites:

- ✓ **The Project Success Method:** A Proven Approach to Superior Project Performance

Our recommendation is that prior attendance have occurred within the last two years, and participants have experience in the successful application of the PSM in several project situations.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Understand how effective facilitation enhances the Project Success Planning and Control processes.
- ✓ Apply a set of proven techniques for organizing and conducting project planning and control sessions.
- ✓ Promote coordination and cooperation among project participants with different backgrounds and priorities.
- ✓ Analyze project and meeting variables in order to react to meeting situations and potential conflict.
- ✓ Understand facilitator behaviors and techniques that can enhance teamwork and increase the likelihood of developing an achievable project plan.

Major Topics:

- Introduction
- Project Success Overview
- The Project Success Facilitator
- The Team
- Preparation
- Planning and Control
- Group Exercises and Debriefs
- Conclusion & Evaluation

Team exercises and debriefs are used to illustrate and reinforce key concepts, principles, and techniques.

PROGRAM DURATION:

1 Day

PROGRAM COST:

\$945 per participant

(discounts available based on number of participants, and multiple course commitments)



RESOURCE MANAGEMENT AND BUDGETING

with  Microsoft Project

Target Audience:

This program is primarily designed for project leaders, project managers, project office personnel, project management support resources, and schedule analysts for organizations interested in resource planning and budgeting single or multiple project situations. The course will be of considerable interest to individuals also seeking to increase their knowledge/skills in the application of the Project Success Method and Microsoft Project software tool in their workplace. The audience will be limited to no less than ten, and no more than fifteen participants per session.

Prerequisites:

- ✓ **The Project Success Method:** A Proven Approach to Superior Project Performance
- ✓ **Project Success Toolkit Training:** with Microsoft Project

Our recommendation is that prior attendance of both courses have occurred within the last two years.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Determine an organization's objectives for resource/cost planning and select the appropriate method/technical approach.
- ✓ Define, analyze, and develop resource/cost coding structures.
- ✓ Select the appropriate software default/functionality options to match the business situation/culture.
- ✓ Direct the development and collection of resource/cost loading information.
- ✓ Identify, analyze, and resolve resource/cost imbalances.
- ✓ Apply concepts and techniques to multiple project, staffing situations.
- ✓ Communicate resource/cost plan options and results.
- ✓ Refresh their knowledge and enthusiasm for Project Success Method principles and terminology.

Program Format:

- Presentation/discussion of concepts with examples and exercises to reinforce learning.
- Hands-on use of Microsoft Project and PSI's Advanced Tools for Microsoft Project on single, and multiple project case examples.

Provided to Program Participants:

- ✓ A complete course notebook is distributed, including step-by-step software user instructions.
- ✓ PSI's Advanced Tools for Microsoft Project is provided in electronic format. The software utility enhances the performance of Microsoft Project including features not found in other commercially available products.

PROGRAM DURATION:

1 Day

PROGRAM COST:

\$945 per participant

(discounts available based on number of participants, and multiple course commitments)



CONTROL METHODS AND PRACTICES

with  Microsoft Project

Target Audience:

This program is primarily designed for project leaders, project managers, project office personnel, project management support resources, and schedule analysts for organizations undertaking large, complex projects or multiple project programs. The course will be of keen interest to individuals seeking to increase their knowledge and skills in the application of the Project Success Method and Microsoft Project software tool in their workplace. The audience will be limited to no less than ten, and no more than fifteen participants per session.

Prerequisites:

- ✓ **The Project Success Method:** A Proven Approach to Superior Project Performance
- ✓ **Project Success Toolkit Training:** with Microsoft Project

Our recommendation is that prior attendance of both courses have occurred within the last two years.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Apply advanced scheduling techniques in both the project planning and control processes.
- ✓ Update and analyze project schedules in complex situations.
- ✓ Update and analyze project resource and cost information.
- ✓ Use project control metrics to determine project “health” and proactively diagnose negative trends.
- ✓ Evaluate the applicability and relative value of alternative approaches to communication and data collection in the project control process.
- ✓ Conduct more effective control meetings and prepare appropriate status communications.
- ✓ Refresh their knowledge and enthusiasm for Project Success Method principles and terminology.

Program Format:

- Presentation/discussion of concepts with examples and exercises to reinforce learning.
- Hands-on use of Microsoft Project and PSI’s Advanced Tools for Microsoft Project on a case project of significant size and complexity.

Provided to Program Participants:

- ✓ A complete course notebook is distributed, including step-by-step software user instructions.
- ✓ PSI’s Advanced Tools for Microsoft Project is provided in electronic format. The software utility enhances the performance of Microsoft Project including features not found in other commercially available products.

PROGRAM DURATION:

1 Day

PROGRAM COST:

\$945 per participant

(discounts available based on number of participants, and multiple course commitments)



PROJECT SUCCESS BOOT CAMP

Facilitating the Development & Control of Achievable Project Plans

Target Audience:

Project Success Boot Camp benefits project management professionals from all functions who are or will be: responsible for the management of projects, members of project teams, sponsors of projects, key project contributors, and Project Success Office (PSO) staff. Importantly, the principles learned can be applied to any kind of project. The course is especially valuable for Project Managers concerned with successfully leading strategic initiatives for which time, cost and quality must meet rigid requirements.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Understand the purposes and benefits of the Project Success Method.
- ✓ Specify project objectives and constraints with respect to time, cost and quality.
- ✓ Develop management procedures to promote the coordination and cooperation among project team members with different backgrounds and priorities.
- ✓ Apply a set of proven techniques for planning, organizing, scheduling, and budgeting projects.
- ✓ Analyze time, cost and productive resource trade-offs to make planning and control decisions.
- ✓ Control projects to successful completion within specifications, on-time and within budget.
- ✓ Understand process-related behaviors that enhance teamwork and increase a project's success.

Daily Sessions:

- **Day one and Two** – These two sessions introduce highly integrated processes and tools for defining, planning and controlling projects to achieve success.
- **Day Three** – This session presents, step-by-step, exactly how to use the Microsoft Project and the Project Success Toolkit, a proprietary add-on developed by PSI, to support the application of the planning and control processes of the Project Success Method.
- **Day Four** – This hands-on session presents a comprehensive approach to resource planning.
- **Day Five** – This session presents methods for controlling the performance of projects characterized by complexity.

Provided to Program Participants:

- ✓ Compete program notebooks for all five sessions.
- ✓ All system settings, reports, and layouts used in the course.
- ✓ Project Success Toolkit for Microsoft Project, a proprietary utility program providing enhanced input, processing, and reporting functionality.
- ✓ WBS Schedule Pro (PERT Version), a proprietary network drawing tool from Critical Tools, Inc.

PROGRAM DURATION:

5 Days

PROGRAM COST:

\$3,545 per participant

(discounts available based on number of participants, and multiple course commitments)

PROJECT SUCCESS REFRESHER TRAINING

Reinforcing Participants' Knowledge and Skills of The Project Success Method

Target Audience:

This program is designed for Project Success Method practitioners with more than six elapsed months since participating in PSI's Project Success Method or Advanced Project Success Method training. The audience will be limited to no less than fifteen, and no more than thirty participants per session. Participants must have completed two-day program, The Project Success Method, to ensure proper understanding of the concepts, principles, and techniques of project planning and control.

Learning Objectives:

This course focuses on: (a) reinforcing participants' knowledge and skills of Project Success Method processes, tools and techniques, (b) providing an opportunity to discuss learning and organizational cultural issues surrounding prior application of the Method, and (c) retooling the motivation of former students in order to ensure enthusiastic, thorough, consistent use of the Method.

Upon completion of this program, participants will be able to:

- ✓ Fully and correctly apply Project Success Method processes and techniques to newly assigned projects.
- ✓ Participate/lead the re-planning of projects that require reorganization/reorientation.
- ✓ Perform post-audit analysis on previous attempts to apply the Method in order to assess areas where the application could be improved.
- ✓ Motivate themselves and their teammates to properly apply the processes and techniques.
- ✓ Provide improved situational analysis of project status and circumstances.
- ✓ Promote formal team building processes and ensure group decision-making.

Major Topics:

- Program Introduction
- Planning & Control Processes Reviews/Questions
- Review Exercise/Debrief
- Case Situation including:
 - Project Charter
 - Work Breakdown Structure
 - Network Development
 - Duration Estimating
 - Analysis/Critical Path
 - Case Situation Debriefs
- Course Evaluation

PROGRAM DURATION:

1 Day

PROGRAM COST:

\$945 per participant

(discounts available based on number of participants, and multiple course commitments)



PSM-F® CERTIFICATION AND EXAM

Enhance Your Expertise and Demonstrate Your Skills, with a PSM-F® Project Management Certification

Target Audience:

The PSM-F® certification exam serves as the foundational certification level of certification. It demonstrates a strong understanding of essential project planning and execution skills and shows a commitment to results-oriented project leadership. Earning this certification reassures companies and organizations of their choice to hire competent project managers. As a PSM-F® certified professional, you'll stand out in any industry by applying a trusted methodology that Fortune 500 companies worldwide have recognized for over 40 years.

Prerequisites:

- ✓ **The Project Success Method:** A Proven Approach to Superior Project Performance

Our recommendation is that prior attendance of PSM course has occurred within the last two years.

Exam Objectives:

The PSM-F Certification Exam assesses your understanding of the core principles and techniques of the Project Success Methodology, as well as the methods and materials covered in the PSM Course. It also tests your ability to apply these skills consistently throughout project planning from start to finish:

- Chartering & Scope Definition
- Team Structure and Work Breakdown
- Network Scheduling
- Time/Cost/Resource compression
- Project Control Techniques

Upon passing the exam, participants will be able to:

- ✓ Display and use the PSM-F digital badge and credentials that certify knowledge and skills from the PSM course.

Provided to Exam Participants:

- High-quality Standardized Exam
- Corporate Recognition in Domestic and International Markets
- Flexible Online Exam
- 3rd Party Proctored Exam in Project Management using The Project Success Methodologies



EXAM TIME:

2 Hours

EXAM COST:

[Request a Voucher](#) | Exam Retakes: \$199

***The initial exam fee is part of the PSM Course Cost for students who complete PSM on or after July 1, 2025.

PROJECT SUCCESS EXECUTIVE OVERVIEW

Target Audience:

The goal of Project Success Executive Overviews are to provide senior managers with the knowledge necessary to gain their participation and sponsorship in the organizational behavior changes necessary to achieve strategic benefit for their organizations.

Learning Objectives:

Upon completion of this program, participants will be able to:

- ✓ Outline Project Success philosophy and processes. A PSI instructor leads discussion and understanding of the unique elements and core principles associated with the Project Success Method and PSI Integrated Solutions.
- ✓ Assess leadership team alignment with the concepts presented. The Executive Overview forum drives discussion of the material presented and determination of audience alignment with the philosophies and techniques.
- ✓ Generate participant discussion on company-specific needs and issues. Overviews allow the participants and PSI instructor to identify specific client needs, implementation elements, and project management system issues.
- ✓ Determine the initial steps for the implementation of the approach. Tactical steps can be identified and assigned which will establish the use of the method within the company culture.

Please Note:

- Project Success Executive Overviews are not designed to replace executive participation in the two-day Project Success Method course.
- By also attending this foundation training, leaders will gain the knowledge necessary to mentor their staffs and obtain firsthand exposure to employee discussion of the company cultural issues while signaling the program's importance to management.
- The quantity of information transferred and discussion in an Executive Overview session is determined by the meeting duration. Time dedicated for the Project Success Executive Overviews should range from 2 to 4 hours.

PROGRAM DURATION:

Half-Day

PROGRAM COST:

Contact for Details

(discounts available based on number of participants, and multiple course commitments)



PROJECT SUCCESS METHOD®

The Project Success Method® consists of three integrated management processes by which projects are clearly defined, thoroughly planned, and proactively controlled during execution. This proven, proprietary project management methodology employs a consensus-building approach that promotes: 1) team ownership of the project, 2) the development of an actionable project plan, 3) team commitment to the plan, 4) a disciplined and tenacious approach to project control, and 5) a sense of mutual accountability and support within the team. The method consists of three phases: 1) the Project Success FirstStep Process® (formation of the project team, appointment of the project manager, and development of the project charter), 2) the Planning Process, and 3) the Control Process.

The methodology is proven in practice, based on its application in thousands of strategic, complex projects in all types of business environments.

The Project Success Method® is essential when you cannot afford to fail on a mission-critical project.

Benefits of The Project Success Method:

- Clear analysis and documentation of project scope, objectives, stakeholders, constraints, and risks
- A participative approach to planning, which ensures a better plan, as well as the team members' commitment to the plan
- A superior approach to developing the project schedule, even with very tight deadlines
- Clear responsibilities and performance expectations for team members
- A proactive approach to project control that identifies and solves problems as early as possible
- Promotes strong teamwork
- Discipline and consistency of approach across all projects in the organization
- Reduced chaos, stress, frustration, and conflict
- And the bottom line - projects completed successfully with respect to quality, time, and cost



**QUALITY
TIME
COST**

THE INTEGRATED SOLUTION

PSI's highly educated, richly experienced consultants and trainers deliver a range of services based on specific client needs. Our most comprehensive service option is called the Integrated Solution. The Integrated Solution is a three-phase approach that ultimately leads to unassisted application of the Project Success Method®. The initial phase is training. The training phase is followed by project consulting and system development, which are typically performed concurrently.

PHASE 1 - Project Success Training:

In this case, PSI's world-class principles and management processes of the Project Success Method®. This is not typical, broad-brush project management training. The training is highly integrated and intensive, and it focuses on PSI's proven, practical processes for defining, planning, and controlling projects. Participative exercises and case studies are used to illustrate key steps in the processes. The training ensures that your team possesses the necessary knowledge, skills, and motivation to apply the Project Success Method® to their projects. This phase is completed in two to three days, depending upon whether user training in a project management software tool is required.

PHASE 2 - Project Success Consulting:

After training your team, PSI immediately facilitates the chartering, planning, and controlled execution of carefully selected projects in your organization. PSI provides mentoring and hands-on assistance to your project leaders and teams as they make the rapid transition from classroom learning to actual application of the Project Success Method®. We ensure that the methodology is applied correctly and with discipline.

As always, "nothing succeeds like success." By giving your project teams a taste of project success on a few well-selected projects, the commitment to using the Project Success Method® will be reinforced and will begin spreading throughout your organization. This phase can be short-term or ongoing over many projects.

PHASE 3 - Project Success System:

The final phase of the Integrated Solution is developing and implementing your Project Success System, which is the infrastructure that will support the ongoing application of the Project Success Method® in your organization. The system includes both organizational elements (such as project management policies and procedures) and technical elements (such as software tools). The objectives are to make the application of the methodology as effective and efficient as possible and to ensure consistency across all projects in your organization.

Although the Project Success Method® is generic and applies to virtually all types of projects, your Project Success System must be tailored to the characteristics of your projects, your organization, your people, and your competitive environment.

ACROSS THE CORPORATE SPECTRUM

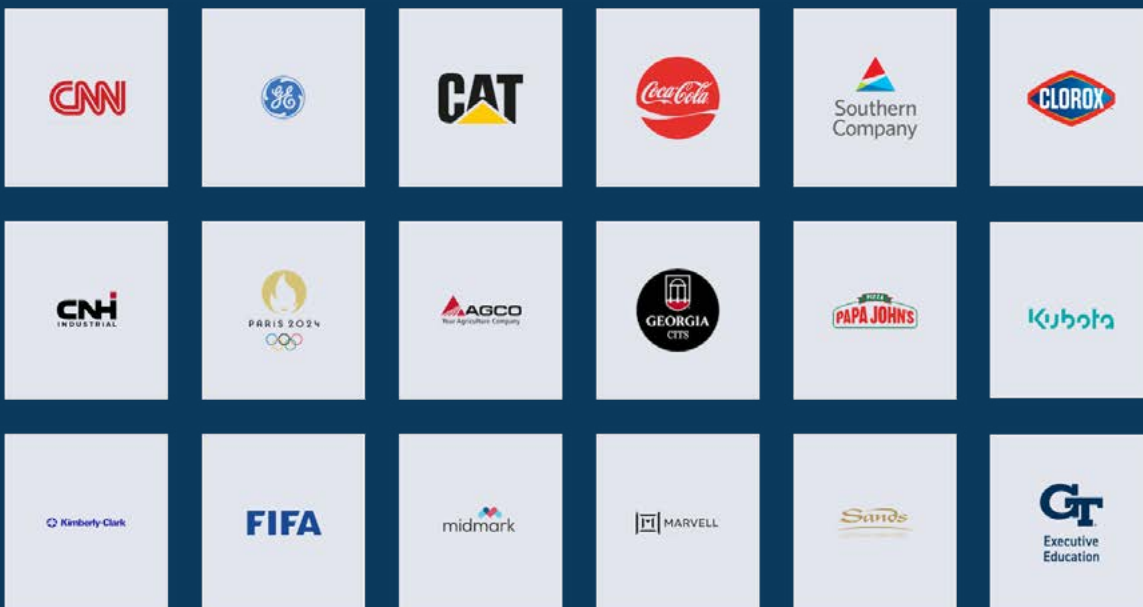
Project Success Method®



SINCE 1983, PSI'S PROJECT SUCCESS METHOD HAS PROVEN EFFECTIVE IN THOUSANDS OF COMPLEX, STRATEGIC PROJECTS INCLUDING PRODUCT DEVELOPMENT, SYSTEM DEVELOPMENT AND IMPLEMENTATION, PROCESS IMPROVEMENT, MARKETING, MERGERS AND ACQUISITIONS, ENGINEERING, CONSTRUCTION, AND SPECIAL EVENTS.

THE MAGNITUDE AND DIVERSITY OF PSI'S EXPERIENCE IS ILLUSTRATED BY THE FOLLOWING LIST OF SELECTED CLIENTS.

Companies & Organizations that rely on **The Project Success Method®** to lead in the most critical moments.





If you're interested in how PSI can help transform your organization,
you can call or contact us at 678.801.4500 or email clint.padgett@projectsuccess.com.